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Program for Weekend

25X1A

29 September - 1 October 1978

1. Those expected to attend are the following officers and their wives:



2. SCHEDULE:

FRIDAY, 29 SEPTEMBER:

1700

Two aircraft arrive

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The officers and their ladies will be transported to their quarters. In cases where the officer has let us know he wishes to drive himself, a car will be ready at the airstrip for his use. In each case, vehicles will be parked at each billet to provide transportation for the occupants of that billet.

1800 - 1830 Cocktails for group at Club.

1830 - 2000 Dinner at the Officers' Club, see attached menu.

Request those who want Surf and Turf to let us know by Thursday, 28 September, so that they can be thawed and properly prepared.

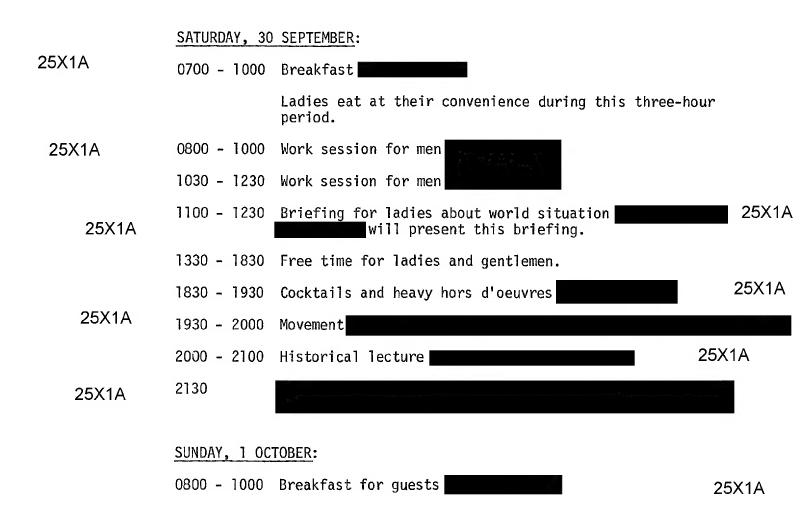
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2030 - 2230 Work session for the men at conduct a briefing for the

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TIMES FOR AIRCRAFT DEPARTURE WILL BE ANNOUNCED LATER.

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SUGGESTED ACTIVITIES LIST FOR SATURDAY AFTERNOON

- The following on-Base activities could be organized:
 - a. Base tour.
 - Swimming at the indoor pool.
 - c. Tennis.
 - d. Bicycle riding.
 - e. Walks.
- 2. The following off-Base activities could be organized:



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2 - SEP 1978

MEMORANDUM FOR: Deputy Director for Administration

Deputy Director for Operations

Deputy Director for National Foreign Assessment Deputy Director for Science and Technology

General Counsel Legislative Counsel

Comptroller

Inspector General

Director of Public Affairs

Director, EEO

FROM

Deputy Director of Central Intelligence

SUBJECT

: CIA Goals

- 1. As you know, at our retreat in June, we discussed your goals, and objectives for the year. The DCI plans to follow up on that discussion at our 30 September weekend meeting.
- 2. In order to prepare for that discussion, I would like each of you to both revise and update your June goals as necessary for FY 1979 and also report progress toward those June goals.
- 3. I find that the June goals were generally satisfactory, taking into account the short preparation period. For these next goal statements, however, I suggest there be provided a little more detail on planned follow-up, i.e., a listing of key activities and milestones necessary for achieving your goals should be appended to the goals statements.
- 4. In addition, you should also be prepared to discuss at the 30 September meeting, the appropriateness, use, and design of a continuing CIA Goals Management program. Both the DCI and I believe there is a need for a semi-structured process through which top management regularly can discuss and reach agreement on agency priorities. The purposes of such a process would include:
 - -- stimulation of communications on major programs and operations;
 - -- assurance that resources are applied or shifted as necessary on an agency-wide basis; and

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-- continuing attention is placed on progress toward our goals by agency top management during the course of the year.

5. Please forward your revised goals and progress reports to me 25X1A (Attention: by 22 September in order that an agency-wide summary can be prepared for the 30 September meeting.

25X1A

25X1A ■):skm (13Sep78) SA/DDCI Distribution: 1 - Each Addressee 1 - DCI 25X1A 1 - DDCI 1 - SA/DDCI